

## COVID-19 OPERATION GUIDELINES AND POLICIES

**Blessed with beautiful outdoor spaces our retreat center offers an outdoor recreation pavilion, plentiful covered porches and open green spaces for gathering in pleasant weather. The five indoor meeting spaces allow for social distancing and will be set to provide a safe retreat for your group.**

Beckwith has taken additional steps to provide our guests a safe and comfortable stay. Please know that we continue to diligently follow guidelines put forth by the CDC to help prevent the spread of COVID-19. During this period, we have implemented the following operational practices, protocols, and recommendations:

### Staff

- Staff has been trained on new sanitation protocols and use and disposal of PPE.
- Staff will adhere to CDC guidelines, including washing hands frequently and thoroughly, avoiding touching the eyes, nose, and mouth, staying home when not feeling well, wearing proper PPE, and keeping proper social distance.
- Staff will wear face coverings inside enclosed spaces with guests – all Beckwith staff is vaccinated.

### Guests

- Guests are asked to take their temperature prior to coming to Beckwith and to stay home if they have a temperature over 100.4 degrees, if they do not feel well, and/or if they have had contact with someone infected with COVID-19 in the past 14 days.
- **All guests**, even those who are vaccinated, are *requested* to wear face coverings when inside public spaces.
- **All guests**, even those who are vaccinated, are *required* to wear face coverings while inside Wilson Dining Hall.
- Guests are asked to wash hands regularly and to make use of hand sanitizers when proper hand washing options are not available.

### Sanitation Practices for Guest Rooms and Public Spaces

- Inspections of guest rooms and private spaces to ensure proper cleanliness and sanitation will be completed before the space is made available to the next guest.
- Sanitation stations that include liquid sanitizers are located at strategic public locations on the property (Alves, Bayfront, Dining Hall, etc).
- Public restrooms will be regularly cleaned and sanitized; however, it is recommended that guests use restrooms in their cabins when possible.

### Recreation

- When enjoying recreation activities on the property, guests are asked to be respectful of social distancing with other guest groups.
- Normal cleaning protocols will be followed for outdoor spaces. CDC guidelines do not recommend extra sanitation measures.

The health, welfare, and safety of our guests and staff are top priorities. These guidelines may be updated as new information becomes available. Please let us know if you have any questions.